

## **CHIEF OFFICERS' EMPLOYMENT COMMITTEE**

**Meeting held in the Committee Room, Council Offices, Urban Road, Kirkby-in-Ashfield,**

**on Wednesday, 17th April, 2019 at 10.00 am**

**Present:** Councillor Jason Zadrozny in the Chair;

Councillors Chris Baron, Cheryl Butler, Don Davis  
and Robert Sears-Piccavey (Vice-Chair).

**Apologies for**

**Absence:** Councillors Tim Brown and Nicolle Ndiweni.

**Officers Present:** Karen Barke, Martin Elliott, Kate Hill and  
Robert Mitchell.

**CO.9 Declarations of Disclosable Pecuniary or Personal Interests and Non  
Disclosable Pecuniary/Other Interests.**

There were no declarations of interest.

**CO.10 To receive and approve as a correct record the minutes of the meeting  
held on 20 August 2018**

**RESOLVED**

That the Minutes of the meeting held on 20 August 2018 be approved as a  
correct record and signed by the Chairman.

**CO.11 Recruitment to Director Place and Communities**

The Chief Executive submitted a report seeking approval to recruit to the full  
time substantive post of Director Place and Communities as the current post  
holder's interim contract was coming to an end on 31 July 2019.

The report contained details of the proposed recruitment process and the  
associated costs of the process. The job description and person specification  
were also attached as an appendix to the Chief Executive's report. A revised  
job description that included minor drafting amendments was tabled at the  
meeting. It was noted that it was advisable that the recruitment process  
commenced as soon as possible and prior to the main summer holiday period  
in order to ensure that the strongest possible field of candidates were  
encouraged to apply.

Members of the Committee noted their thanks and appreciation to the Interim

Director – Place and Communities, Carol Cooper-Smith, for the high level of performance, diligence and commitment she had shown while in the role.

## **RESOLVED**

- a) that the proposed recruitment and selection process, as detailed in the officer's report, for the post of Director Place and Communities be approved.
- b) that the Interim Director - Place and Communities be offered a rolling one-month contract from 31 July 2019 to provide Director level cover until the substantive post is filled.

## **REASONS FOR DECISIONS**

- a) The interim contract with the current post holder is coming to an end and it is timely and beneficial to test the market for a permanent full time post holder. The market will have refreshed from the previous recruitment in November 2017 and internal candidates who applied then have had time to develop. Similar recruitments in other authorities have been conducted and we are aware of more that are planned soon, this could affect this Council's ability to recruit to this role. It is also the case that recruitment prior to the main summer holiday period is advisable to ensure a stronger field. The timing of the recruitment will also allow for a strong alignment with the new Corporate Plan and the agenda of the new administration.
- b) The current interim arrangement is coming to a conclusion and it will be critical to a large number of key service areas to have senior Director level leadership in place.

The meeting closed at 10.12 am

Chairman.